



- **Submit Identification**—The Admissions Office must receive a notarized copy of an unexpired driver’s license or two forms of identification, one of which must be a Photo ID.
- **Provide Official High School Transcript**—High school transcripts will be used to document the required 3.0 grade point average. Transcripts must be mailed to the Admissions Office at P.O. Box 1000, Wadley, AL 36276.
- **Provide Dual Enrollment/Dual Credit form with approved courses listed and signed by high school principal and school superintendent**—Obtain a dual enrollment form from the high school counselor. The forms are also available at [www.suscc.edu](http://www.suscc.edu).

### 3. Tuition Fee Schedule

#### Payment for Courses taught on High School campuses (Off Campus)

- The high school counselor or designee will collect all tuition payments from their students and forward full payment to Southern Union State Community College by **the end of the second week of class**.
- Students must complete payment of full tuition to their high school by **the end of the first week of classes**.
- Students paying for tuition through the PACT program or through a tuition waiver from the Alabama Community College System should process paperwork the College’s financial aid office at least **one month** prior to the beginning of the semester in which the plans to enroll.

#### Payment for Courses taught on one of Southern Union’s campuses (On Campus)

- **Secure tuition payment method**—Payment is due at the time of registration.
- **Verify payment**—Provide payment online at the time of scheduling classes or report to the Cashier’s Office on any of the College’s campuses to submit payment.
- **Parking Decal**—Students attending class on-campus should obtain a student parking decal at the Cashier’s Office before the first day of class.

### 4. Courses Recommended for High School Dual Enrollment

We look forward to serving your students!



Edward K. Pigg  
Dual Enrollment Liaison  
for the Academic and Health Science Divisions