



**SOUTHERN UNION STATE COMMUNITY COLLEGE
CERTIFICATION OF ELIGIBILITY FOR IN-STATE RESIDENCY**

Before completing the application for resident student status, please read the following:

A student seeking residency reclassification has the burden of overcoming the presumption of non-resident student status. To do so, the student must submit satisfactory evidence that the student's residency status has changed by demonstrating more substantial non-school related connections to the state than any other state and the intent to remain here indefinitely. Completed forms and supporting evidence must be submitted to the Dean of Students Office. Applications and documents must be submitted to the Dean of Student's Office before the deadline by the established deadlines; otherwise, out-of-state status will be maintained.

1) Name _____
Last First Middle

2) Date of Birth ___/___/___ (mm/dd/yyyy) Student ID # _____

3) Address _____
Street & Number City State Zip

4) Home Phone (____)_____ Cell Phone (____)_____

5) When did your residency in Alabama begin? ___/___/___ (mm/dd/yyyy)

6) Are you a U.S. Citizen? Yes _____ No _____

If you are not a US Citizen, please contact International Advisor, Dr. Fred Williams at 334.745.6437 x5151 before continuing.

a. Are you a Resident Alien? Yes _____ No _____

If yes, please provide a copy of your Resident Alien Card. Go to question (7) below. If the answer to question (7) is no, then go to Category I, submit your documentation, **sign on page 4**, and return the application to the Dean of Student's Office. **Permanent residents may not obtain residency by Category II.**

7) Did you graduate from an Alabama High School or obtain a GED in the state of Alabama within three years of the date of your application for admission?

Yes _____ No _____

If yes, attach your transcript, sign on **page four** and submit this application to the Dean of Student's Office.

8) Do you reside in a county listed below? Yes _____ No _____

If yes, you may be eligible for the Reciprocal Out-of-State Tuition Waiver.

Eligible residents of the Georgia counties listed below may attend designated campuses of Southern Union State Community College at the same rate as Alabama students under a **Reciprocal Out-of-state Tuition Waiver**.

Please review the eligible counties below to determine eligibility:

Eligible Counties for the Wadley Campus:

Carroll ▪ Chattahoochee ▪ Coweta ▪ Haralson ▪ Harris ▪ Heard ▪ Marion ▪ Meriwether ▪ Troup

Eligible Counties for the Valley Campus:

Muscogee ▪ Pike ▪ Stewart ▪ Talbot ▪ Taylor ▪ Troup ▪ Upson

Eligible Counties for the Opelika Campus:

Chattahoochee ▪ Harris ▪ Heard ▪ Marion ▪ Meriwether ▪ Muscogee ▪ Quitman ▪ Stewart ▪ Talbot ▪ Troup

9) Do you reside outside of Alabama in a state/county within the 50-mile radius of the campus you are attending? (not including counties listed above) Yes _____ No _____

If yes, then please attach documentation that the state/county where you reside is within the (50) mile radius of the campus you plan to attend.

10) Are you currently eligible for benefits under Chapter 30 Montgomery GI Bill, Chapter 33 Post 9/11 GI Bill or the Marine Gunnery Sergeant John David Fry Scholarship and living in the state of Alabama?

Yes _____ No _____

If yes, please attach Certificate of Eligibility, proof of domicile in Alabama and DD214 , sign and date page four, and submit your application. For additional information, please contact the VA Coordinator at 334.745.6437 x5312.

Please read all information for Categories I and II before completing these sections.

CATEGORY I: RESIDENT STUDENT

CHECK HERE IF YOU ARE APPLYING AS A RESIDENT STUDENT

Resident students must **(1)** be a United States citizen or be a non-citizen who has been granted residency status by the United States government; **and (2)** the applicant must be either **(A)** a duly registered resident in the State of Alabama for at least 12 months immediately preceding application for admission, **or (B)** have a non-estranged spouse who has resided and had habitation, home and permanent abode in the State of Alabama for at least 12 months immediately preceding application for admission, **or (C)** in the case of a minor (under 19 years of age) dependent seeking admission, have parents, parent, or legal guardian who have/has resided in the State of Alabama at least 12 months immediately preceding application for admission (must attach tax form of parents showing student as a dependent). If parents are divorced, residence will be determined by the residency of the parent to whom the court has granted custody.

An out-of-state student cannot attain Resident Student status by attending school for twelve months in the State of Alabama. Please continue to page 3 and 4 for information that must be attached to this form.

Certification by Resident Student

I hereby certify that (Name of City) _____ is my residence in the State of Alabama, and I intend to remain in the State of Alabama indefinitely. I further certify that I have more connections with the State of Alabama than with any other state. I hereby affirm that all information supplied in this application is complete and accurate and I agree to notify the college if there are any changes in the information submitted with this application.

Signature

Date

Proof of Connections with the State of Alabama (To be provided by Resident Student Applicants)

Certification of an address and intent to remain in the State indefinitely shall be pre-requisites to establishing status as a resident. The final determination shall be made by the institution after evaluating connections with the State of Alabama. The presence of a connection within the state of Alabama must be greater than the absence of a connection within the state of Alabama. To be eligible for in-state tuition the applicant should attach proof of at **least 6** documents of the suggested list below to establish intent to remain in the state of Alabama **indefinitely**.

Please circle the 6 items below that you are documenting:

1. Graduation from an Alabama high school or GED program. (Attach transcript).
2. Payment of Alabama state income taxes. (Example: AL tax returns from previous year)
3. Ownership of a residence or other real property and payment of Alabama ad valorem taxes. (copy of mortgage bill or tax bill in your name)
4. Full-time employment in Alabama. (Example: Letter from employer on letterhead stating full-time employment status, along with a contact number and start date.)
5. Residence in Alabama with a spouse, parents or children. (Certified documentation)
6. Previous periods of residency in Alabama continuing for one year or more (Certified documentation).
7. Voter registration and voting in Alabama; more significantly, continuing voter registration in Alabama that initially occurred at least one year prior to the initial registration of the student in Alabama at a public institution of higher education (Certified documentation).
8. Possession of Alabama or local licenses to do business or practice a profession in the state of Alabama (copy of license).
9. Ownership of personal property in Alabama, payment of Alabama taxes on the property, and possession of Alabama license plates (copy of tax receipt or vehicle registration).
10. Continuous physical presence in Alabama for a purpose other than attending school, except for temporary absences for travel, military service and temporary employment. (Date Certified documentation).
11. Membership in religious, professional, business, civic or social organizations in Alabama. (Membership card)
12. Maintenance of checking and/or savings accounts, safe deposit boxes or investment accounts in Alabama. (Certified documentation).
13. Alabama address shown on selective service registration, driver's license, hunting/fishing licenses, insurance policies, stock/bond registrations, last will and testament, annuities or retirement plans. **Only one** can be used to fulfill this requirement.

CATEGORY II: NON-RESIDENT STUDENT

CHECK HERE IF YOU ARE APPLYING AS A NON-RESIDENT STUDENT

Non-Resident Students are **citizens of the U.S.** who do not meet the standard of having resided in the State of Alabama for at least 12 months immediately preceding application for admission. In determining Non-Resident Student status for the purpose of charging in-state tuition, the burden of proof lies with the applicant. **If you meet one of the requirements below (A - D), circle the appropriate letter, attach certified documentation, sign and date below, and return the application to the Dean of Student's Office.**

A. Is a full-time permanent employee of the institution at which the student is registering or is the spouse/dependent of such an employee. (Attach letter from Human Resources on letter head).

B. Can verify full-time employment within the State of Alabama and will commence employment **90 days** before registration with the institution; or spouse of said employee or dependent of such (Attach letter from employer on letterhead stating full-time employment status, along with contact number and start date).

C. Is a member/spouse/dependent of a member of the United States military on full-time active duty stationed in Alabama under orders for duties other than attending school (attach a copy of orders and spouse/dependent military ID)

D. Is an accredited member/spouse/dependent of a consular staff assigned to duties in Alabama (Certified documentation).

I hereby affirm that all information supplied in this application is complete and accurate and I agree to notify the college if there are any changes in the information submitted with this form.

Student Signature

Date

Committee Recommendation: Approved Disapproved

Signature Approved Disapproved

Signature Approved Disapproved

Signature Approved Disapproved

Signature Approved Disapproved

Signature Approved Disapproved

Signature Approved Disapproved

Committee Chair: _____ Date: _____

A copy of this application and supporting documents will be maintained on file at Southern Union State Community College. Please return this request and documentation to:

Southern Union State Community College
ATTN: IN-STATE RESIDENCY COMMITTEE
P. O. Box 100
Wadley, AL 36276

Revised 6/30/2015

DEADLINES FOR INSTATE RESIDENCY

SPRING 2017

TURN IN INSTATE FORMS & DOCUMENTS ON 12-2-2016

COMMITTEE WILL MEET TO REVIEW 12-8-2016

STUDENTS WILL BE NOTIFIED 12-12-16

SUMMER 2017

TURN IN INSTATE FORMS & DOCUMENTS ON 4-28-2017

COMMITTEE WILL MEET TO REVIEW 5-4-2017

STUDENTS WILL BE NOTIFIED 5-8-2017

FALL 2017

TURN IN INSTATE FORMS & DOCUMENTS ON 7-31-2017

COMMITTEE WILL MEET TO REVIEW 8-3-2017

STUDENTS WILL BE NOTIFIED 8-7-2017