



**SOUTHERN UNION**  
STATE COMMUNITY COLLEGE

*Success Guide*

**BUSINESS MANAGEMENT - ACCOUNTING**  
Associate in Applied Science

Semester	Course Prefix and Number	Course Description	Credit Hours	Area
1	BIO 101	Biology I or other natural science	4	III
	BUS 100	Introduction to Business	3	V
	ENG 101	English Composition I	3	I
	MTH 100 or MTH 108	Intermediate College Algebra or Quantitative Reasoning or higher-level math	3	III
	ART 100 or MUS 101 or THR 120	Art Appreciation or Music Appreciation or Theater Appreciation	3	II
		Semester Total	16	
2	BUS 241	Principles of Accounting I	3	V
	CIS 146	Microcomputer Applications	3	V
	ECO 231 or ECO 232	Principles of Macroeconomics or Principles of Microeconomics	3	IV
	OAD 131	Business English (Spring Only)	3	V
	SPH 106 or SPH 107	Fundamentals of Oral Communication or Fundamentals of Public Speaking	3	II
	Semester Total	15		
3	BUS 242	Principles of Accounting II	3	V
	BUS 215	Business Communications	3	V
	BUS 275	Principles of Management	3	V
	CIS 117	Database Management Software Applications (Fall Only)	3	V
	OAD 218	Office Procedures (Fall Only)	3	IV
	Semester Total	15		
4	BUS 245	Accounting with QuickBooks (Spring Only)	3	V
	BUS 253	Individual Income Tax	3	V
	BUS 263	Legal & Social Environment of Business	3	V
	CIS 113	Spreadsheet Software Applications (Spring Only)	3	V
	BUS 276 or BUS 296 or OAD 138	Human Resource Management or Business Internship or Records & Information Management	3	V
	Semester Total	15		
		Total Hours	61	

**Business Management Certificate**  
**Accounting – 42 Credit Hours**



**BUSINESS MANAGEMENT – ACCOUNTING**  
**CTE Short-Term Certificate**

<b>Course Prefix and Number</b>	<b>Course Description</b>	<b>Credit Hours</b>	<b>Area</b>
BUS 215	Business Communications	3	V
BUS 241	Principles of Accounting I	3	V
BUS 242	Principles of Accounting II	3	V
BUS 245	Accounting with QuickBooks (Spring Only)	3	V
BUS 263	Legal & Social Environment of Business	3	V
BUS 275	Principles of Management	3	V
CIS 113	Spreadsheet Software Applications (Spring Only)	3	V
MTH 100 or MTH 108	Intermediate College Algebra or Quantitative Reasoning or higher-level math	3	III
OAD 131	Business English (Spring Only)	3	V
	<b>Total Hours</b>	<b>27</b>	