



SOUTHERN UNION  
STATE COMMUNITY COLLEGE

# MEDICAL ASSISTANT TECHNOLOGY

PROGRAM OVERVIEW  
SHORT TERM CERTIFICATE OPTIONS

## OVERVIEW

The purpose of the Medical Assistant Technology (MAT) program is to prepare graduates for entry-level practice as medical assistants who are competent in the cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domains, enabling them to provide quality patient care and function as an effective member of the healthcare workforce.

## APPLICATION REQUIREMENTS

In addition to the general admission requirements of the College, applicants to the Medical Assistant Technology program must meet the following criteria:

- College Admission. Applicants must be unconditionally admitted to SUSCC.
  - Current or former SUSCC students must have a minimum cumulative GPA of 2.0.
  - Transfer students must be admitted to SUSCC with a clear academic status and a minimum cumulative GPA of 2.0.
- Transcripts. Official transcripts must be received in the Records Office from high school and all post-secondary institutions attended prior to applying.
- Placement Requirements. Applicants must demonstrate eligibility for English 101, eligibility for Math 100, and satisfy SUSCC's reading requirement.
- Test Score Requirement. Applicants must satisfy one of the following options:
  - Option One: Minimum composite score of 18 on the ACT National or ACT Residual. No superscores will be accepted.
  - Option Two: Earning a minimum of silver level on the ACT WorkKeys exam.
- Submission of completed application for the MAT Program before the established deadline.

## SHORT TERM CERTIFICATE OPTIONS

- Administrative Medical Assistant
- Phlebotomy

### ADMINISTRATIVE MEDICAL ASSISTANT

MAT 111 Clinical Procedures I	3
MAT 205 Clinical Procedures II	4
MAT 216 Pharmacology	4
HPS 105 Medical Terminology	3
OAD 215 Health Information Mgmt	3
<i>Or MAT 220 (3)</i>	
OAD 214 Medical Office Procedures	3
<i>Or sequence of MAT 120 and MAT 121 (6)</i>	
OAD 216 Adv Health Info Mgmt	3
<i>Or MAT 220 (3)</i>	
<b>Total Short Term Certificate Hours</b>	<b>20-23</b>

### PHLEBOTOMY

MAT 125 Lab Procedures I	3
MAT 215 Lab Procedures II	3
MAT 239 Phlebotomy Preceptorship	3
<b>Total Short Term Certificate Hours</b>	<b>9</b>

For more information about admission to the program, contact:

Health Sciences Admissions | (334) 745-6437 ext. 5509

301 Lake Condry Road, Opelika, Alabama 36801



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# MEDICAL ASSISTANT TECHNOLOGY

CERTIFICATE (54-64 HOURS) AND  
DEGREE (60-71 HOURS) OPTIONS

## COURSES REQUIRED FOR CERTIFICATE

### SEMESTER I - FALL

MAT 111 Clinical Procedures I (3)  
MAT 205 Clinical Specialties (4)  
OAD 215 Health Information Mgmt (3)  
*Or MAT 220 (3)*  
MTH 100 Inter. College Algebra (3)  
*Or higher-level MTH course*

### SEMESTER II - SPRING

MAT 216 Pharm for the Med Office (4)  
MAT 218 EKG Technician (3)  
OAD 214 Medical Office Procedures (3)  
*Or sequence of MAT 120 and MAT 121 (6)*  
OAD 216 Adv Health Info Mgmt (3)  
*Or MAT 220 (3)*

### SEMESTER III - SUMMER

MAT 125 Lab Procedures I (3)  
MAT 215 Lab Procedures II (3)  
HED 231 First Aid (3)  
HPS 105 Medical Terminology (3)  
*Or MAT 101 (3) or OAD 211 (3)*

### SEMESTER IV - FALL

MAT 239 Phlebotomy Preceptorship (3)  
BIO 111 Survey of Human Biology (4)  
*Or sequence of BIO 201 and BIO 202 (8)*  
ENG 101 English Comp I (3)  
SPH 106 Fund of Oral Communication (3)  
*Or SPH 107 (3)*

### SEMESTER V - SPRING

MAT 228 MA Review Course (1)  
MAT 230 MA Preceptorship (2)  
*Prerequisites: MAT 111, MAT 205, MAT 125, MAT 215,  
MAT 216, OAD 214, OAD 215, OAD 216*  
Humanities or Fine Arts Elective (3)

## ADDITIONAL COURSES REQUIRED FOR ASSOCIATE IN APPLIED SCIENCE DEGREE

PSY 200 General Psychology (3)  
ELECTIVE OPTIONS: *Must select one of the  
following courses:*

- CIS 146 Microcomputer Applications (3)
- EDU 100 Exploring Teaching as a Profession (3)
- NAS 100 LTC for Nursing Assistants (4)
- OAD 101 Keyboarding (3)
- PSY 210 Human Growth and Development (3)

## ACCREDITATION STATEMENT

The Medical Assistant Certificate (CER) within the Medical Assistant Technology Program at Southern Union State Community College is accredited by the Commission on Accreditation of Allied Health Education Programs (CAAHEP) upon the recommendation of the Medical Assisting Education Review Board (MAERB).

Commission on Accreditation of Allied Health  
Education Programs (CAAHEP)  
9355 113<sup>th</sup> Street North, Suite 7709  
Seminole, FL 33775  
727-210-2350, [www.caahep.org](http://www.caahep.org)

Medical Assisting Education Review Board  
(MAERB)  
20 N. Wacker Drive, Suite 1575  
Chicago, Illinois 60606  
[www.maerb.org](http://www.maerb.org)

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